

# REGISTRATION PACKAGE 2021-2022

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## Welcome letter

#### Hello everyone!

It is with great joy that we welcome you for a new season of dance! Thank you for deciding to join us for a year filled with dance, friendship and fun at La Girandole. We are currently living in unprecedented times but despite all the challenges, dance continues to bring us together and keep our spirits high. We cannot wait for your energy to bring life into our studios once again!

In this registration package, you will find:

- 1) All information about dance classes
- 2) Registration form and waivers
- 3) Class schedule and important dates
- 4) Communications details

The office and the teachers will communicate all important information regarding the dance school and its activities by email.

Please make sure to add the following emails to your contacts to ensure you receive them in your inbox: <a href="mailto:administration@lagirandole.com">administration@lagirandole.com</a>, <a href="mailto:lagirandole.ab@gmail.com">lagirandole.ab@gmail.com</a>, and studio@lagirandole.com.

We are proud to be "Votre école de danse, votre espace culturel" (Your dance school, your cultural space) and we invite you to be a part of it by joining our many events in and with the community.

Sign up to the following to stay informed of our activities:

- Sign up to our monthly **Newslette**r
  - Facebook (LaGirandole1979)
    - **Instagram** (lagirandole)

Follow us, like us, participate and share!

Finally, we wish to remind you that we are always available to you for any questions, concerns or comments. Please feel free to contact us at any time.

See you very soon!

La Girandole Team

# Children's classes - Schedule and Calendar

М	lardi	Mercr	edi
STUDIO A	STUDIO B	STUDIO A	STUDIO B
	16h30 à 17h30 <b>Ballet / Jazz I</b> (6 à 8 ans) Rheannon Lockey	16h30 à 17h30 <b>Les Étincelles</b> (6 à 8 ans) Aline Dupuis-Gervais	
17h30 à 19h <b>Les Alouettes</b> (9 à 11 ans) Olivia Leclair		17h45 à 19h15 <b>Comédie Musicale II</b> (10 à 12 ans) Chantal Hnytka	17h45 à 19h15 <b>Zéphyr Jr.</b> (12 à 15 ans) Aline Dupuis-Gervais
		19h30 à 21h <b>Comédie Musicale III</b> (13 à 15 ans) Chantal Hnytka	

Jeu	di	Vendredi		Samedi
STUDIO A	STUDIO B	STUDIO A	STUDIO B	STUDIO A
				10h à 10h45 <b>Les Kangourous</b> (2 à 3 ans) Maude Alary
				11h à 12h <b>Les Lucioles</b> (4 à 5 ans) Maude Alary
	16h30 à 18h Ballet / Jazz II (9 à 11 ans) Rheannon Lockey	16h30 à 17h30 <b>Hip Hop</b> (8 ans +) Megan Beaupré **demi-session** (sept à dec)		
18h à 19h Comédie Musicale I (7 à 9 ans) Chantal Hnytka	18h15 à 19h15 <b>Contemporain</b> (12 à 15 ans) Rheannon Lockey	17h45 à 18h45 <b>Technique de danse</b> (8 ans +)  Megan Beaupré **demi-session** (sept à dec)		

### Calendrier école de danse - Saison 2021/2022



		Août	Define a violation / Decision (200 de veheia)
Août 2021	Janvier 2022	9 - 27	Pré-inscription / Pre-registration (20\$ de rabais)
D L M M J V S	D L M M J V S	Contombro	
1 2 3 4 5 6 7	2 3 4 5 6 7 8	Septembre 6	Fête du travail/ Labour day
8 9 10 11 12 13 14	9 10 11 12 13 14 15	13 - 18	
15 16 17 18 19 20 21	16     17     18     19     20     21     22		Semaine de placement/ Assessment week
22 23 24 25 26 27 28	23 24 25 26 27 28 29		
29 30 31	30 31	Octobre	
20 00 01		9 - 11	Action de grâces/ Thanksgiving
Septembre 2021	Février 2022	20	Assemblée Générale Annuelle/
D L M M J V S	D L M M J V S		Annual General Meeting
1 2 3 4	1 2 3 4 5	25 - 30	Semaine d'Halloween
5 6 7 8 9 10 11	6 7 8 9 10 11 12		
12 13 14 15 16 17 18	13 14 15 16 17 18 19	Novembre	
19 20 21 22 23 24 25	20 21 22 23 24 25 26	11	Jour du souvenir / Remembrance Day
26 27 28 29 30	27 28		
		Décembre	
Octobre 2021	Mars 2022		
D L M M J V S	D L M M J V S	17 - 18	Petits spectacles des fêtes / Tiny Holiday Recital
1 2	1 2 3 4 5	19 - 31	Vacances de Noël / Christmas holidays
3 4 5 6 7 8 9	6 7 8 9 10 11 12		
10 11 12 13 14 15 16	13 14 15 16 17 18 <mark>19</mark>	Janvier	
17 18 19 20 21 22 23	20 21 22 23 24 25 26	1 - 3	Vacances de Noël / Christmas holidays
24/31 25 26 27 28 29 30	27 28 29 30 31	4	Reprise des cours / Classes resume
	A !! 0000		
Novembre 2021	Avril 2022	Février	Laura de la familla / Familla Deur
D L M M J V S	D L M M J V S	19 - 21	Jour de la famille / Family Day
1 2 3 4 5 6	1 2		
7 8 9 10 11 12 13	3 4 5 6 7 8 9	Mars 12	Formulation and describe (Compfello Marsicolo) (
14     15     16     17     18     19     20       21     22     23     24     25     26     27	10 11 12 13 14 15 16 17 18 19 20 21 22 23	12	Enregistrement des voix (Comédie Musicale) / Recording musical theatre voices
28 29 30	17   18   19   20   21   22   23   24   25   26   27   28   29   30	19	Journée photo / Photo day
26 [29   30	24   25   26   27   28   29   30	26 - 2	Congé du printemps / Spring break
Décembre 2021	Mai 2022	20-2	Conge du printemps / Spring break
D L M M J V S	D L M M J V S		
1 2 3 4	1 2 3 4 5 6 7	Avril	
5 6 7 8 9 10 11	8 9 10 11 12 13 14	1 - 2	Congé du printemps / Spring break
12 13 14 15 16 17 18	15 16 17 18 19 20 21		Pâques / Easter
19 20 21 22 23 24 25	22 23 24 25 26 27 28		Invite un ami / Bring a friend
26 27 28 29 30 31 1	29 30 31	23	Répétition générale / Dress rehearsal
		29	Dernier jour des cours / Last day of classes
		30	Spectacle annuel / Annual performance
Légende:			
Dates administratives / Ad			
	de semaines (pas de cours) / stat	utory holidays and lo	ng week ends (no classes)
Activitées spéciales / Special a			
Spectacle annuel / Year en	d recital		

# Holidays and class schedules

The following days are holidays and there will be <u>no dance classes</u> at this time or on a long weekend:

**Thanksgiving**: Octobre 9 to 11

**Remembrance Day**: November 11th (Classes will be rescheduled)

Christmas Holidays: The office will be closed from December 19 to January 3

Family Day: February 19 to 21

Spring Holidays: March 26 to April 2

Easter: April 15 to 18

NB. There <u>will be</u> dance classes on PD days unless it is also a long weekend or a statutory holiday (see calendar).

#### Important information regarding classes

- Schedule adjustments can be made until the end of September 2021.
- A minimum number of 3 registrations will be required to start traditional dance classes. If the number of participants is less than 3 registrations, the administration will find possible alternatives which will be assessed on a case-by-case basis.
- One-on-one classes may be offered at the discretion of the teacher if there is only one registered child in the class. This only applies for ballet/jazz and contemporary classes.
- The maximum number per class is 9 participants. We encourage you to register your child as early as possible as our registrations will be based on a first come, first served policy. If more than 9 students are interested, we can potentially add a second class for this group but we cannot guarantee it.
- Sometimes it is possible that year-long class will be canceled for the remainder of the season. In this case, a prorated refund of the course and the production costs will be granted to the families. Membership fees will not be refunded.
- If La Girandole's studios need to close due to Covid-19 restrictions, we will notify you and continue the dance lessons virtually until the studios can safely reopen.

## Annual fundraiser

Regardless of your chosen fundraising method, a deposit of \$ 250 must be given by postdated check for May 1, 2022 upon registration. La Girandole reserves the right to cash it if the fundraising or volunteer hours are not completed in full and on time.

Each year, all parents are required to choose one of the following five volunteering options:

#### A. Fundscrip

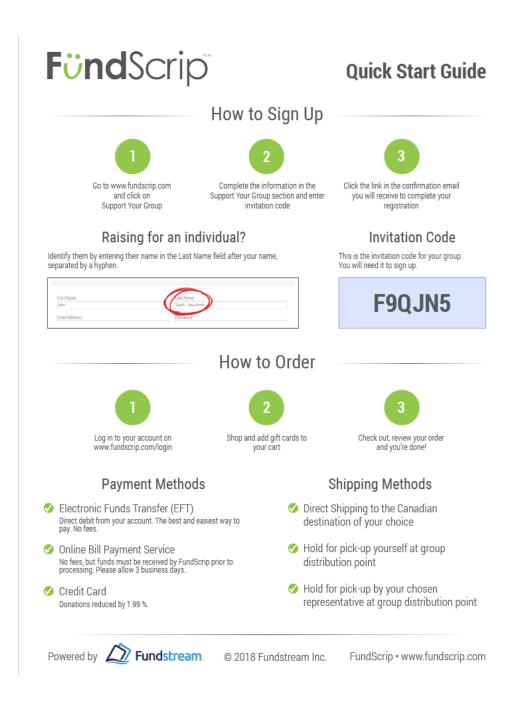
Fundscrip is a website that allows the purchase of gift cards for several stores (Superstore, The Keg, Starbucks, Esso, Aldo, etc.). You must reach a value of 250\$ in profits for the Association.

Link: <a href="https://www.fundscrip.com/support-a-group">https://www.fundscrip.com/support-a-group</a> Invitation code of our group: F9QJN5

Feel free to share this code with your family and friends to help you reach your goal! Make sure the dancer's name is indicated along with the contributing person's account.

Tips for using Fundscrip:

- \_ Restaurant gift cards are the most profitable in Fundscrip
- \_ Purchase gift cards for your groceries
- \_ Check Fundscrip's newsletter for special offers and tips
- \_ And of course, start buying early!



#### **B.** Donation

A \$250 donation paid up front by credit, debit card, etransfer (administration@lagirandole.com) or by a check payable to L'Association La Girandole.

#### C. Volunteering

Volunteering will allow you to contribute directly to the organisation's operations. Every year, La Girandole needs around 20 volunteers to fulfill available tasks. There will be a wide range of volunteer tasks that parents can choose from. If you have any special talents, skills or original ideas to share and help us with, please don't hesitate to make suggestions.

Each volunteer will have to accumulate 100 points during the year. Some of the tasks will include:

- Assistance with set decor and costume production
- Support with promotion and logistics
- Purchasing materials

Volunteer positions and tasks will be assigned on a first come, first served basis.

A list of volunteer tasks will be distributed in Septembre.

#### D. Be a member of the board of directors

Do you want to contribute to the association's influence in the community and in the future, enrich your personal skills in governance, share your expertise with the association, contribute your knowledge as a leader, bond with the community, and more...

Join our team!

\* see next page for information on the AGM, during which the new Board of Directors will be elected.

#### E. Honey fundraiser

Here's a delicious fundraising option that also helps the bees! Paradis Valley Honey specializes in beekeeping; the breeding of bees and the sale of honey and raw pollen.

There will be two deadlines for ordering honey. The first will be November 19 and the second March 25.

We will have a few pots of honey available for purchase (\$10 per pot) at the office at the beginning of Septembre. Buy one, taste it and sell it to your friends and family.

For more information or for the honey fundraiser document, please visit our website or visit us at La Girandole office.

## **ANNUAL GENERAL MEETING**





Assemblée Générale Annuelle 2021

Mercredi 20 octobre à 17h30

PLUS D'INFORMATIONS À VENIR

## **Annual Dance Recital 2022**

Rehearsal:

Date: **April 23 2022** Location: La Cité Francophone

Annual recital:
Date: **April 30 2022**Location: TBC

# Photo Day Details

The dance school photo day will take place on March 19 2022 at La Cité Francophone.

More details will be shared in early March.

\*\* Saturday's dance classes will not be cancelled for the Photo Day (Kangourous and Lucioles)

# Dance school policies

#### Payment:

The following payment methods will be accepted: check, débit, credit card or e-transfer (<a href="mailto:administration@lagirandole.com">administration@lagirandole.com</a>).

#### Option A:

1 payment (full payment for the year)

#### Option B:

2 payments (1 payment at registration in Septembre - half the payment or more and 2nd payment in January - the remaining amount).

#### **Discounts:**

- Pre-registration: receive \$ 20 off each course if you register your child between August 9 and 27.
- When registering two or more members of the same family, or if a dancer registers for more than one course, you will receive a 10% discount on the total course cost.
- Scholar program: This program is offered to youth wishing to develop their full potential in dance and aspire to join the Zéphyr dance troupe in the future. The dancer must be enrolled in a minimum of 3 classes, one of them being a traditional dance class. If this is the case, you will receive a 25% on the traditional dance class and a 10% discount on the 2 other classes.

#### Refund

Each dancer is entitled to a free trial class during the first week of the season. You have until September 30 to cancel your registration and you will be reimbursed the course price and the production fee. However, the membership fee and a 50\$ administration fee will be non-refundable. Registration fees are non-refundable as of October 1st, 2020 onwards (except in case of a medical problem and conditional upon proof).

#### Free trial

Each dancer is entitled to one free trial class in the first week of the season. However, you must sign your child up for this free trial in advance, in order to guarantee a spot in the class. This also allows us to ensure an appropriate number of students in the studios. To enroll your child in a free trial, contact the administration by email or phone.

<sup>\*</sup> Discounts are only applied to the class fee, not the production or membership fees.

#### **Annual Fees**

- 1. Class fee: Course cost [See the website for cost list per class]
- 2. <u>Annual membership fees</u>: \$ 25 per person (or \$ 40 per family), regardless of the number of courses taken.
- 3. <u>Production Fee:</u> The production fees contribute to the elaboration of the end of year recital: room rental, equipment, costumes and recording the musical theatre voices. The costumes will be yours to keep with the exception of the borrowed costumes.
- \$65 per child for dance classes and \$90 for musical theater classes.
- For dancers following more than one course, this amount will be multiplied by the number of classes.

**Note:** We understand that a variety of situations may make paying fees more difficult for some families. We invite families facing financial challenges to visit the administration in complete confidentiality to find a suitable solution.

#### **Language policy**

All dance classes are offered in French, an exciting way to experience Francophone culture to its fullest. All are welcome!

#### Attendance / Absences

- La Girandole Association expects all students to arrive on time for classes. Please come to class ready to dance, this includes using the washroom prior to arrival and being dressed in advance. Children who do not arrive on time may be denied participation in the class.
- If you must be absent or are running late, please call our office as soon as possible at 780-468-0057 and send an email to the teacher.
- After two absences during the same session, the teacher may choose to withdraw the student from the end of the year show, if necessary.

Parents, we expect you to support your child on your timeliness and class attendance.

#### Drop off and pick up

- Please drop your child off in front of La Girandole's office, 5 minutes before the start of the class so that they are ready to start the class on time
- We would appreciate it if you could pick your children up after class at a reasonable time, that is to say: 5 minutes in order to avoid crowding in common areas.
- We ask you to drop off and pick up your child at the office door and ask that the child enter alone.
- Minors are not allowed to leave alone, except with the written permission of a parent/guardian.
- We prefer that the students do not wait for you in the parking lot.

Thank you for your cooperation and understanding!

#### **Lost and Found Items**

We will keep objects that are lost or left behind in a box at the office. Please contact the teacher or the office to let us know if you believe you have a missing item. We suggest you write your child's name on their water bottle to assist us with returning the item if need be.

#### **Dancewear**

The Association La Girandole strives for excellence for its students. The dancers must therefore comply with the dress code required by the Association for the safety of all. The student should arrive in their dancewear. Their dance clothes must be clean. They must wear clean dance shoes in the studios at all times. Outdoor shoes must be removed at the entrance. Without dancing shoes, the student will not be allowed to enter the studio. In addition, each dancer must have their hair tied back at all times (bun for ballet lessons) and should not wear any jewelry during their class (watches, rings, necklaces, large earrings, etc.). The student will have to keep their things in the change room in a closed bag and will enter the studio with only a water bottle.

We are counting on you to ensure that your child is prepared for class and understands our guidelines.

#### Costumes

The dancers will be able to keep the costumes at the end of the season with the exception of those borrowed from our storage. La Girandole Association's costumes are also available to rent. Please contact us for more information.

#### **Annual Dance Recital**

Each year, the dance school presents a show at the end of the artistic season. If you expect that your child will not be able to participate in the show, we ask that you notify the teacher as soon as possible. The annual show is expected to take place on April 30, 2022 and the last week of classes will be on the week of April 23 to 29 2022.

#### Class observation

To encourage learning and focus, parents will not be permitted in the studios during class hours. Parents and friends will be invited for a small presentation of the dances during a mini Holiday recital in Decembre (see the calendar). More details to come.

#### **Studio guidelines:**

- Only water bottles will be allowed in La Girandole studios. Each dancer should bring a bottle of water labeled with their name to each class. A water fountain is available for the dancers in the change room.
- It is forbidden to chew gum during class, to eat in the studios, to touch the mirrors, to touch the sound system as well as the teachers' lockers.
- Since the dancers are not allowed to eat during their class, it is strongly suggested that each dancer has eaten a nutritious snack before their arrival at La Girandole (fruits, vegetables, nuts, etc.). If your child has more than one class in a row, they will be allowed to eat a snack in a designated area.
- La Girandole is not responsible for theft on its premises. Please leave your cell phones, video games, iPod / iPad, or other electronics and valuables at home.
- While waiting for your class please stay calm and refrain from running or disrupting others.
- Please leave the studio quickly after your class to facilitate the transition with the next class.
- Please behave with respect with other students, teachers and administration.
- Only clean dance shoes are allowed in La Girandole studios (no outdoor shoes).

#### **Choreography and copyright**

The choreographies taught are the property of the teacher and the Association. It is forbidden to use the choreography elsewhere without the permission of the Association la Girandole.

#### Using photos and videos

Unless otherwise stated by the child's parent or tutor, L'Association la Girandole reserves the right to use any visual recordings and photos taken during the dance season for promotional purposes on the school's website, Facebook page and printed material.

## Contact Us

We appreciate your questions and suggestions, please feel free to contact us anytime. We will do our best to respond within 48 hours.

Address: #12, 8627 rue Marie-Anne-Gaboury, Edmonton, AB T6C 3N1

Phone: 780-468-0057

Julianna Damer, Interim Executive Director - administration@lagirandole.com

Associate Communications Chrysta Munezero. Marketing and

lagirandole.ab@gmail.com

Chantal Hnytka, Dance Recital Coordinator - studio@lagirandole.com

Find news and updates on our website: www.lagirandole.com

Follow us on social networks:

Facebook: https://www.facebook.com/LaGirandole1979

Instagram: https://www.instagram.com/lagirandole/

#### **NEWSLETTER**

Please subscribe to our newsletter to stay updated about everything happening in the dance classes!

Visit our website to subscribe: www.lagirandole.com

Please check your email regularly - La Girandole will send you important information quite often by email. Please ensure that our messages arrive in your inbox and not your spam! To prevent emails from ending up in your spam folder, add the following emails to your contacts: administration@lagirandole.com, lagirandole.ab@gmail.com, et studio@lagirandole.com.)

## Dancewear instructions for each class

Hair should always be tied, no jewelry should be worn and all clothes and shoes should be clean. Thank you!

#### Kangourous and Lucioles

- Comfortable clothing (leotard, t-shirt, leggings, skirt or dance shorts)
- Ballet slippers or no-slide socks

#### Étincelles, Alouettes, Zéphyr Junior

- Léotard, black tights or leggings, black traditional dance skirt, black gigue shoes
- T-shirt, leggings or soft sports pants, black gigue shoes

#### Ballet - Jazz

- Leotard and tights
- T-shirt or sports top, soft sports pants or leggings
- Ballet shoes and jazz shoes

#### Contemporary

Leotard or sports top, leggings or dance shorts, black jazz shoes

#### **Musical Theater**

Comfortable and flexible clothing (no jeans) and black jazz shoes.

#### Hip Hop

Comfortable clothing (no jeans) and black (if possible) indoor sports shoes (ex. VANS)

#### Purchasing clothing and shoes at La Girandole

- We have a variety of dance shoes and some clothing that we offer to parents in exchange of a cash donation or another pair of shoes or piece of clothing.
- During the first week of classes, we will set up a table with the shoes and clothing that are available for exchange.
- We will be ordering black traditional dance skirts for those who need them. Please let us know if you are planning to order a skirt. We will be asking for \$50 that may be reimbursed if you chose to return your skirt at the end of the year and if it is in good condition.

# Registration form 2021-2022

# **Dancer information:** Name of the dancer:\_\_\_\_\_\_ Surname:\_\_\_\_\_ Class(es) you are registering for (check all that apply) ☐ Gigue / Canadienne-française \_\_\_\_\_ ☐ Ballet / Jazz \_\_\_\_\_ Musical Theatre \_\_\_\_\_ ☐ Contemporary ☐ Hip Hop ■ Dance Techniques How your child identifies: Female \_\_\_ Male \_\_\_ Other: \_\_\_\_\_ Birth Date:\_\_\_\_\_ School:\_\_\_\_ Has the dancer previously taken lessons at La Girandole? \_Yes \_No If Yes, which ones: How did you hear about us? \_\_\_Word of mouth \_\_\_Internet \_\_\_ Facebook \_\_\_ Instagram Other: \_\_\_\_\_ **Medical Informations** Health Insurance Number: Allergy, medical condition, specific needs: \_Yes \_No

## Parent/Guardian Information

Parent :\_\_\_\_\_

Contact #2:\_\_\_\_\_

Address:	Email :
City / PC :	

Phone Number:

Phone Number:

If yes, specify: \_\_\_\_\_

Relationship:

Contact #3 :	Phone Number :
Relationship:	<del></del>
Choice of Fundraising (opt	ion to choose more than one)
☐ Fundscrip☐ Donation (\$☐ Fundraiser (☐ Board Mem☐ Volunteer	Honey)
you have a p	e any suggestion of a volunteer task you you wish to help us with or if particular skill that may be useful to us (eg. costume design or musician, technician, wood worker, painter, etc.)
Clothing and shoe order:	
(we would like to ge	black traditional dance skirt:yes no et an idea of how many students will be ordering a skirt come to have a few sizes of skirts available in the studio).
(we have a few sizes	new dance shoes: yes no s and styles of dance shoes available in the studio which you may come nning of the session)
	that sell dance apparel in Edmonton: Blvd ( https://www.onstageedmonton.com/collections/footwear) ns Rd
Contacts to whom we will emails and numbers that y	be sending all messages and communications to. Please share the ou check frequently.
Parent or Guardian Name:	
Phone :	Email :
Parent or Guardian Name:	
Phone:	_ Email :

# Parental consent - Image Rights

In order to promote La Girandole's dynamism, we take photos or videos of our students. These images are always taken in respect of each student and seek to show the students at their best and demonstrating what they have learned within our Dance School.

These photos or videos are only used for non-commercial or non-profit purposes. The captions accompanying the photos will not communicate any information that directly or indirectly identify the children or their family.

We require parents' written permission for the use of these images and videos. Please fill in the form below.

Yes, we hereby authorize La Girandole to use photographs of	
(name of the child) for the purposes specified belo	ow:

Usage	Agree	Disagree	Specifications**
La Girandole brochures (advertising our dance school)			
La Girandole Website www.lagirandole.com			
La Girandole's social media (Facebook, Instagram)			
Youtube videos (groups only)			

<sup>\*\*</sup>Eg. Please add an emoji over my child's face or we are okay with this if they are captured in a group setting.

The undersigned acknowledges La Girandole's right to proceed with indemnity, to the use and publication explained above. The undersigned recognizes La Girandole's indemnity, from any claim that may result from the use and / or publication by anyone, including third parties, of the visual image

I have read and understood this consent form, as well as the terms and conditions therein, before signing it, and I declare that I am the parent or legal guardian of the minor named above

Signature:		
	Waiver	
I,(guardian name	e), responsible for	(child's name):
<ul> <li>nature whatsoever or dam training and practice of da</li> <li>By signing this document, participate in the physical</li> <li>It is my sole responsibility the property of others. I w for loss, theft or damage to</li> </ul>	nage without any exce ince of the Association I certify that the heal activities in which the to look after my prop vill not hold La Girand o my property	lity in case of accidents of any eptions or reservations related to in La Girandole of Edmonton. It of my child allows them to ey are enrolled erty, the property of my child and ole Association of Edmonton liable
By signing this document, I hereb above statements	y declare that I have i	read and understood all of the
Signature	Date	
In the event of joint travel (with	a member of staff or	a volunteer from La Girandole)
the Association and the person re	esponsible for travel, a	estantive rights, all recourse against and that I renounce all claims for the risks associated with this trip
By signing this document, I herel statements	by confirm that I have	e read and understood the above
Parent's signature		Date

# COVID-19 MEASURES

The health of our dancers, teachers and employees is our priority and we will be closely monitoring the COVID-19 situation. Currently, in early August 2021, we would like to encourage everyone to continue wearing masks in the studios, however this will not be mandatory.

We will be communicating any updates to these measures as needed.

We do ask, however, that you please stay home if your child is sick.

Thank you for your collaboration!